



Data Protection Policy - Coaches and Keeping Records:

One of the responsibilities of the coach is to keep records.

Whilst you may not be directly responsible for all of the following records, you may need to collect information about your participants, your sessions, safety, accidents, venues etc.

The BCU Coaches code of conduct provides guidance on how to treat this information, including not to divulge it to a third party without the express approval of the participant, (confidentiality does not preclude the disclosure of information, to persons who can be judged to have a “Right to Know”).

Coaches also have a responsibility to the Data Protection Act (1998) that states only relevant and necessary information should be held, used only for the purposes stated, not kept for longer than required, secured in a safe place, disposed of securely, and not passed on without consent.